



MARY, QUEEN OF HEAVEN SCHOOL

1130 Donaldson Highway ♦ Erlanger, Kentucky 41018-1048

(859) 371-8100 ♦ Fax (859) 371-3362

website: www.mqhschool.com

Auction Item Donation Intention Form

Donor Name _____ Date _____

Street Address _____

City, State ZIP _____

Phone Number _____ Contact _____

Description of the item you are donating to the auction. (include any exclusions, expirations dates, restrictions and/or limitations)

Donor Stated Value of Auction Item \$ _____

Special Instructions _____

Will the item need to be picked up? Yes _____ No _____

If yes, when & where? _____

If you are mailing your donation or dropping it off, please attach this completed form.

A NOTE TO OUR DONORS

Thank you for your generous gift to the Knights of the Round Table Auction. Because Mary, Queen of Heaven is classified as a 501(c)(3) organization by the Internal Revenue Service, your gift to us is considered a charitable deduction to the fullest extent of the law. This document is not intended to be a Record of Donation. For your tax records, you will receive a signed letter detailing your donation. If you would like more information or have questions, please contact Stephanie Renaker-Jansen at stephanier029@gmail.com or 859-240-3344.